

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **January 13, 2020** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

Present BOE Member:

Cassie Hubanks
Lonnie Achenbach
Michael Higgins, Jr.
Nick Gilberts

Absent BOE Members:

Tom Peterson
Lynn O'Kane
Kyle Kozelka

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Higgins, Jr. and seconded by Gilberts to accept the Agenda. Passed unanimously with all in favor.

IV. SPECIAL GUEST SPEAKERS

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

B. Approval of Minutes

1. 12.09.2019 Finance Committee Meeting
 2. 12.09.2019 Regular Board Meeting
- C. Personnel
1. Resignation
 - a) James Rohde-Boys Varsity Soccer Coach
 2. Approval
 - a) Patricia Cook-Substitute Teacher
 - b) Brittany Schaefer-B.A. Kennedy Teaching Assistant
 - c) Lacey Nelson-Life Skills Teaching Assistant
 - d) Samantha Schier-Bluffview Teaching Assistant
 - e) Kathleen Hein-6th Grade Math Teacher
- D. ECCP/Start College Now (if any)
- E. Alternative Open Enrollment Applications

Motion by Higgins, Jr. and seconded by Hubanks to approve Alternative Open Enrollment Applications. Passed unanimously with all in favor.

Motion by Gilberts and seconded by Higgins, Jr. to approve Consent Agenda Items A, B, and D. Item C moved to Closed Session. Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

- A. Upcoming Meetings and Board Items
 1. 02.03.2020 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
- B. Information Items
 1. 01.21.2020-01.24.2020 99th WI State Education Convention, Milwaukee

VIII. REPORTS AND DISCUSSION (action if appropriate)

- A. Superintendent/Building Administrator's Report/Presentation
 1. B.A. Kennedy
 - a) 3K transportation-testing out putting some of the students on the regular bus routes instead of van pickup/dropoff.
 - b) Clever Touch Boards are in the Kindergarten and 1st Grade classrooms.
 - c) Pick a Pack organized by Diane Colburn has been a great thing.
 2. High School
 - a) Finals on 1/16/20 and 1/17/20
 - b) New Semester starts 1/21/20
 3. Bluff View
 - a) 3M created a partnership with Bluff View MathCounts. It provides volunteers and treats every week for students interested in math.

- b) 4th grade students, instead of doing a gift exchange before Christmas, raised money for Animal Shelter.
- c) A few middle school girls put together a basket of items such as hair clips, lotion, perfume, etc. located in the girls bathroom.
- d) Mr. Haug has created a newsletter for Bluff View. He is handing out birthday cards to all students.
- e) Parent-Teacher conferences were a success.

B. Community Connections and Celebrations

- 1. Ms. Copus' 1st graders made cookies that were given to Coulee Cap customers.
- 2. Bluff View Festive Friday event yielded \$71.50 in cash donations and approximately 120 pounds of nonperishables for the Couleecap Food Pantry.
 - a) Amanda Wagner was in charge of this.

IX. OLD BUSINESS (action if appropriate)

X. NEW BUSINESS (action if appropriate)

A. Any items removed from Consent Agenda for further discussion

B. Drawing of Lots for Ballot Order

- 1. Kristin Davis
- 2. Nick Gilberts
- 3. Duane Rogers

C. Grants & Donations read into the record and approved (if any)

- 1. Linda Smrcina donated Mary Kay supplies to the Drama Department.
- 2. Brita Prew donated a large amount of gloves from Cabelas.
- 3. Lisa Esser donated a big bag full of snow pants and boots.
- 4. Sarah Adrian donated a bag of books to the 4K classroom and office.
- 5. People State Bank donated money towards FFA Pick a Pack.
- 6. Rotary Club donated money towards FFA Pick a Pack.
- 7. Loan Department at Peoples State Bank donated money towards FFA Pick a Pack.
- 8. Kelly Thompson, PdC Dentistry, donated toothbrushes, toothpaste, floss and chapstick towards FFA Pick a Pack.
- 9. Tina Amundson Family donated backpacks towards FFA Pick a Pack.
- 10. Thomas Jazdzewski, Jr. donated money towards FFA Pick a Pack.
- 11. Crossing Rivers donated string sacks towards FFA Pick a Pack.
- 12. Kwik Trip donated plastic bags towards FFA Pick a Pack.
- 13. Ashbacher Building and Supply donated to BAK Club Account items students need.
- 14. Belva Ashbacher donated to BAK Club Account items students need.
- 15. Gale and Cheryl Beneker will be donating rock, birch trees, and black dirt to landscape the high school rain garden.

16. Prairie du Chien Police Department donated money to help with lunch account balances for district families.
17. Amanda Wagner's project, to provide fire proof light diffusers for her classroom and extras to be shared where needed in the building, was approved to be funded by DonorsChoose.org by an anonymous donor from Maryland.

D. BAK Guidance Counselor

1. Our clientele has changed and so behaviors are appearing in children a lot younger. Therefore, they need the Guidance Counselor there all day. She has many duties in addition to her responsibilities as a counselor. This job description will be updated and a change of title will be considered.

E. Approval of Preliminary Retirement

Motion by Gilberts and seconded by Higgins, Jr. to approve Preliminary Retirement of Kerry Peterson, Karen Schilling, Mary Gasser, Toni Shedivy, and Barbara Rohde. Passed unanimously with all in favor.

F. Approval of Preliminary Retirement and Retirement Agreement and Waiver

Motion by Gilberts and seconded by Higgins, Jr. to approve Preliminary Retirement and Retirement Agreement and Waiver of Barbara Rohde and Toni Shedivy. Passed unanimously with all in favor.

G. School Report Cards

H. Open enrollment Period Opens February 3, 2020

- I. Nonresident district (NONRES) must designate regular and special education spaces at January school board meetings and amend any policies or procedures to be used during upcoming application period; must be done before February 3rd.
 1. Open Enrollment Space: By state law, each School Board is required to designate its numbers of open enrollment spaces at the January board meetings and the January board minutes should reflect that decision.
 2. In the past the PdC Area School District has not limited open enrollment spaces as there has been an intention to help all students and to approve all regular education applications.
 3. In the past the PdC Area School District has not limited open enrollment spaces for special education applications as there has been an intention to help all students.

Motion by Higgins, Jr. and seconded by Gilberts to not limit Open Enrollment Spaces. Passed unanimously with all in favor.

- J. Student Travel (if any)
- K. Parking Lot (Items for future agenda)

XI. **CLOSED SESSION**

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Personnel Compensation
- B. Budget and Staffing
- C. Review District Administrator Interview Selections
- D. Administrative Contract Renewals

Motion by Roll Call Vote to go into Closed Session at 7:45 p.m. to discuss Personnel Compensation, Budget and Staffing, Review District Administrator Interview Selections, and Administrative Contract Renewals.

YES: Cassie Hubanks

YES: Lonnie Achenbach

YES: Michael Higgins, Jr.

YES: Nick Gilberts

XII. **RETURN TO OPEN SESSION**

Motion by Higgins, Jr. and seconded by Hubanks to return to Open Session at 9:12 p.m. Passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

- A. Motion by Hubanks and seconded by Higgins, Jr. to pay Diane Colburn backpay.
Passed unanimously with all in favor.
- B. No Action
- C. No Action
- D. No Action

Motion by Gilberts and seconded by Higgins, Jr. to approve Personnel Resignations and New Hires from Consent Agenda Item C. Passed unanimously with all in favor.

Motion by Achenbach and seconded by Higgins, Jr. to go back into Closed Session to discuss Administrative Contracts at 9:17 p.m. Passed unanimously with all in favor.

Motion by Hubanks and seconded by Gilberts to return to Open Session at 9:18 p.m.

No Action

XIV. ADJOURNMENT

Motion by Gilberts and seconded by Higgins, Jr. to Adjourn meeting at 9:19 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Vicki Waller